



Greetings,
Booshoo,
Tansi,
Bonjour!

Making Board Meetings Matter
Session Schedule
Three Hour Session

Welcome and Introductions

- Components of an Effective and Efficient Meeting
- The New Meeting Process
- An Efficient Agenda
- Roles and Qualities of the Chair and Board Member
- Managing Dialogues
- Case Studies

The Board Member's Toolkit

- Effective Meeting Process
- Effective Meeting Management Tools
- Strategies to Implement Meeting Processes
- Personal Action Plan
- Evaluate Both Process And Content.

Wrap -Up