



Greetings,  
Booshoo,  
Tansi,  
Bonjour!

## Facilitation Skills for Teams

*"Helping People Work Together Creatively and Productively"*

### Daily Schedule

<b>Day One</b> <i>Guiding a Dialogue</i>	<b>Day Two</b> <i>The Facilitator's Toolkit</i>
<p><b>Session One</b> Questioning and Thinking</p> <p><b>Welcome and Introductions</b></p> <ul style="list-style-type: none"> <li>• The Reflective Process</li> <li>• The Conversation Café</li> <li>• The Guided Dialogue</li> <li>• Thinking Modes</li> </ul>	<p><b>Session Three</b> Engagement Techniques</p> <p><b>Opening Day Two</b></p> <ul style="list-style-type: none"> <li>• The Decision Making Continuum</li> <li>• Defining Consensus</li> <li>• WOW Workshop</li> <li>• Action Planning</li> <li>• Follow-up</li> </ul>
<p><b>Session Two</b> Creating Participation</p> <ul style="list-style-type: none"> <li>• Framing Questions</li> <li>• Asking Questions</li> <li>• Design a Guided Dialogue or Conversation Café</li> <li>• Practice Facilitating</li> <li>• Group Reflection</li> </ul> <p><b>Debrief Day One</b></p>	<p><b>Session Four</b> Applying the Techniques</p> <ul style="list-style-type: none"> <li>• Designing a full day script.</li> <li>• Facilitating a full day session</li> <li>• Practice Facilitating</li> <li>• Reflection On The Practice</li> </ul> <p><b>Wrap Up</b></p>