



Greetings,  
Booshoo,  
Tansi,  
Bonjour!

**Facilitation Fundamentals**

*"Foundational Elements for Getting Started"*

**Daily Schedule**

<p><b>Day One</b> <b>Understanding Facilitation</b></p>	<p><b>Day Two</b> <b>The Facilitator's Toolkit</b></p>
<p><b>Session One</b> Facilitation Is .....</p> <p><b>Welcome and Introductions</b></p> <ul style="list-style-type: none"> <li>• What Facilitation Is</li> <li>• Why Facilitation Is Important</li> <li>• Process And Content</li> <li>• Dialogue Vs. Debate</li> <li>• When To Use Facilitation</li> <li>• The Role Of Questions</li> <li>• The 5 W's And An H</li> </ul>	<p><b>Session Three</b> Engagement Strategies</p> <p><b>Opening Day Two</b></p> <ul style="list-style-type: none"> <li>• Process Design Framework</li> <li>• Generating And Organizing Data</li> <li>• Initiating Reflection</li> <li>• Mobilizing Energy</li> <li>• Ignite Action</li> <li>• Recording Techniques</li> </ul>
<p><b>Session Two</b> Creating Participation</p> <ul style="list-style-type: none"> <li>• Stages of Group Development.</li> <li>• Guidelines For Working Together</li> <li>• The Natural Thinking Process</li> <li>• Setting the Stage for Participation</li> <li>• Practice Facilitating</li> <li>• Group Reflection</li> </ul> <p><b>Debrief Day One</b></p>	<p><b>Session Four</b> Engagement Strategies</p> <ul style="list-style-type: none"> <li>• Applications Of The Techniques</li> <li>• Practice Facilitating Group</li> <li>• Reflection On The Practice</li> <li>• Evaluate Both Process And Content.</li> </ul> <p><b>Wrap -Up</b></p>