

Convening Facilitation Services

Is your upcoming meeting a strategic planning session? or are you Creating a program evaluation model? or Sponsoring a conference? Or, perhaps, teambuilding? Whichever it is, it undoubtedly will involve a significant investment.



First you have the value of the participants' time, more precious than ever in this time-starved work world. Second, add in the cost of any facility rental, A-V equipment, travel, food and lodging. Finally, and most important, there is the opportunity lost if, following your meeting, plans and decisions are not carried out or your team's behavior does not change for the better.

When to Use a Facilitator

Not every meeting needs a facilitator but here are four situations where one will pay off for you:

1. When you want to participate, yourself. It's not possible to facilitate and participate-even a group of facilitators needs a facilitator! Also, a supervisor cannot effectively facilitate because people will still react to him or her as their manager.
2. When you will be addressing sensitive issues, including conflict. An outsider's dispassionate head can diffuse heated exchanges and channel intense emotions into constructive problem-solving.
3. When your team is stuck. A skilled facilitator will, with sensitivity, assist the group to identify issues that are being avoided or even behaviours that are being denied. In so doing, he/she can help the team move to a new level of productive functioning.
4. When your group will be dealing with complex issues and a variety of viewpoints. A seasoned facilitator brings to your meeting a wealth of group processes and activities to scope issues, generate options, make decisions and build consensus.

For further details view an article by Sandor P. Schuman on "What to Expect From an Outside Group Facilitator?"

HELEN J. WYTHE & Associates will facilitate meetings for the purpose of information gathering, problem identification and solving, decision making to planning.

Regardless of the group size whether from 5 to 500 *HELEN J. WYTHE & Associates* will design, conduct and document consultations, focus groups, retreats and conferences.

With *HELEN J. WYTHE & Associates* focusing on the group process and communications, your group can concentrate on achieving the desired results. Our professionally trained facilitators can assist any group to focus on any topic.

Any Questions?

If you are interested in having further information on how our facilitation services will help you answer questions about your organization, deepen your individual and organizational learning, please contact us at info@hjwythe.com or 204-992-2562 to arrange an appointment to discuss the tremendous possibilities and advantages that await you.